

## INVITATION FOR BIDS (IFB)

April, 2016

### Zambia

Tender for the Supply, Installation and Commissioning of the New Parliament Television (TV) Studio and the Extension of the existing Radio Transmitter Network for the Parliament Radio at the National Assembly of Zambia (*Consulting Services for Information & Communication Technology*)

1. In November, 2012 the National Assembly and KfW entered into a Financial Co-operation agreement under a project entitled strengthening Parliamentary control in Zambia. The objective of the project is to increase the population's understanding of Parliamentary work and their means to influence this work in a way that the oversight and legislative function of Parliament become more efficient and effective. One of the key components of the project is the Installation of the Parliament Television Studio and extension of the existing Radio Transmitter Network for Parliament Radio for the National Assembly: *NAS/PC/27/16. (BMZ Ident No. 2011 66560)*
2. The National Assembly, Lusaka-Zambia serves as the implementing agency for the project/programme and now invites sealed bids from eligible Bidders for the Supply, Installation and Commissioning of the New Television Studios and Extension of the existing Radio Transmitter Network for the Parliament Radio including integration, training, technical support.
3. The Bill of Quantities is attached behind the Bid Document.
4. The bidder is allowed to bid for any or both lots tabulated below. The two lots are separated in terms of time and place of installation.

LOT No.	Description
1	<b>Supply, Installation and Commissioning of the new Parliament Television (TV) Studio</b>
2	<b>Supply and Installation of six (6) new and three (3) as upgrade, of the existing fm- transmitter, for expansion of the existing Parliament Radio Transmitter.</b>

5. Bidding will be conducted using the Open International Bidding (OIB) procedures specified in the Public Procurement Act of 2008 and the Public Procurement Regulations of 2011, and is open to all Bidders eligible as defined in these Bidding Documents, that meet the following minimum qualification criteria relating to similar previous experience, financial capacity, proof of insurance ability etc., from the BDS entry for ITB Clause 6.1 (a).
6. For Bid Submission all documents which are listed in the attachment Tender Compliance Check List has to be presented.

7. Interested eligible Bidders may obtain further information from the National Assembly, Lusaka-Zambia and inspect the bidding documents at the address given below from **office hours, 08:00-17:00 Monday to Friday**.
8. A pre-bid meeting which potential bidders may attend will be held on **May 24<sup>th</sup>, 2016** at Parliament Buildings in **Thomas Williams room at 10:00** hours. Potential bidders are asked to announce their participation in the pre-bid-meeting.
9. A complete set of bidding documents in English may be obtained on a Soft Copy from the National Assembly Procurement Offices in M4 and M7 and the Soft Copy will also be available on the National Assembly Website ([www.parliament.gov.zm](http://www.parliament.gov.zm)) and German Trade & Investment (GTAI) website [www.kfw-entwicklungsbank.de](http://www.kfw-entwicklungsbank.de).
10. The bids including proof of payment of USD 100 or kwacha equivalent must be sent clearly marked "**Tender for the Supply, Installation and Commissioning of the New Parliament Television (TV) Studio and the Extension of the existing Radio Transmitter Network for the Parliament Radio at the National Assembly of Zambia – (do not open before June 17<sup>th</sup>, 2016**", addressed to the Secretary of the National Assembly Procurement Committee and sent not later than **June 17<sup>th</sup> 2016 14:30** hour's local time. Late bids will be rejected.
11. The amount of Bid Security required is 2% of the bid sum or the bid declaration.
12. Bids will be opened directly after bid submission in the presence of Bidder's representatives who choose to attend at the address below on **June 17<sup>th</sup>, 2016** or witness via Skype.
13. The attention of prospective Bidders is drawn to the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and that violations are considered fraud, which can result in ineligibility to be awarded Government-financed contracts.
14. E-mail contacts of the National Assembly:

Alfred Mulaye:	<a href="mailto:amulaye@parliament.gov.zm">amulaye@parliament.gov.zm</a>
Michael Mukuka:	<a href="mailto:michael@parliament.gov.zm">michael@parliament.gov.zm</a>
Julius Kampamba:	<a href="mailto:jkampamba@parliament.gov.zm">jkampamba@parliament.gov.zm</a>
Mwaula Solopi:	<a href="mailto:mwaula@parliament.gov.zm">mwaula@parliament.gov.zm</a>
15. Mailing address of the National Assembly:  
P.O. Box 31299, Lusaka, 10101-Zambia and / or  
Parliament Buildings, Plot 5030 Parliament Road, Lusaka
16. Telephone and Fax of the National Assembly:  
Tel: 260-1-292426-36  
Fax: 260-1-292252/ 295563

<b>Section I: Invitation for Bids</b>
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**NAS/PC/28/16 (BMZ Ident.No.2011 66 560): TENDER FOR THE CONSTRUCTION OF SIXTEEN (16) CONSTITUENCY OFFICES IN EASTERN, WESTERN, NORTH-WESTERN, CENTRAL, LUAPULA, COPPERBELT, SOUTHERN AND NORTHERN PROVINCES.**

- 1.0 In November, 2012 the National Assembly and KFW entered into a Financial Co-operation agreement under a project entitled strengthening Parliamentary control in Zambia. The objective of the project is to increase the population's understanding of Parliamentary work and their means to influence this work in a way that the oversight and legislative function of Parliament become more efficient and effective. One of the key components of the project is the construction of sixteen (16) Constituency Offices in Eastern, Western, Northern-Western, Central, Luapula, Copper belt, Southern and Northern Provinces.
- 2.0 The National Assembly now invites sealed bids from bidders in NCC Grade 4, 5 and 6 for the Construction of Constituency Offices in Eastern, Western, Northern-Western, Central, Luapula, Copper belt, Southern and Northern Provinces.
- 3.0 **The Bill of Quantities is attached behind the Bid Document.**
- 4.0 The bidder is allowed to bid for any or all the lots tabulated below but the maximum number of Constituency Office allowed for award to each bidder is five (05).

LOT NO	Constituencies	Name of Constituency	District	OTY
Lot 1	<b>Eastern Province</b>	- Luangeni - Kapoche - Vubwi - Msanzala - Kasenengwa	• Chipata • Petauke • Vubwi • Petauke • Chipata	05
Lot 2	<b>Western Province</b>	- Nalolo - Sikongo - Nalikulanda - Luena	• Nalolo • Sikongo • Mongu • Limulunga	04
Lot 3	<b>Northern-Western Province Central Province Luapula Province Copperbelt Province</b>	- Solwezi East - Mkushi North - Chembe - Kafulafuta	• Solwezi • Mkushi • Chembe • Masaiti	04
Lot 4	<b>Southern Province</b>	- Pemba - Mapatizya	• Pemba • Kalamo	02
Lot 5	<b>Northern Province</b>	- Chimbamilonga	• Nsama	01

- 5.0 Short-listed bidders may inspect the bidding document and obtain further information from the National Assembly Offices, Rooms M4 and M7, Plot no.5030, Olympia, Parliament Road,

about, P.O. Box 31299, Lusaka, Zambia. The telephone numbers are 260-211-292425-36 and the telefax numbers are 260-211-292252/295563 and on the National Assembly of Zambia Website. **HOWEVER, TELEGRAPHIC AND/OR ELECTRONIC OFFERS WILL NOT BE ACCEPTED.**

- 6.0 A complete set of bidding documents in English may be obtained from the National Assembly Procurement Offices in M4 and M7, upon providing a receipt for purchase of the bid document at **K 1,000.00 a non-refundable fee** in cash or Bank certified cheque. A soft copy may also be obtained from the National Assembly website, [www.parliament.gov.zm](http://www.parliament.gov.zm)
- 7.0 The bids including proof of payment of **K1,000.00** must be sent clearly marked **“TENDER FOR THE CONSTRUCTION OF CONSTITUENCY OFFICES IN EASTERN, WESTERN, NORTH-WESTERN, CENTRAL, LUAPULA, COPPERBELT, SOUTHERN AND NORTHERN PROVINCES.”** and addressed to the Secretary, the National Assembly Procurement Committee and sent not later than **Friday 10<sup>th</sup> June, 2016 at 14:30 hours local time.** **A Pre-bid meeting will take place on Tuesday 17<sup>th</sup> May, 2016 in Committee Room No. 3 at 14:30 hours Parliament Building.**
- 8.0 The bids must be deposited in the Tender Box situated at the National Assembly Offices, Plot no.5030, Olympia, Parliament Road, Lusaka on or before **Friday 10<sup>th</sup> June, 2016 at 14:30hrs local time.** **LATE BIDS WILL NOT BE ACCEPTED.** Bids will be opened soon after closing in the Committee Room no.3 Parliament Buildings, Lusaka, in the presence of Bidders’ representatives who choose to attend.

Alfred M Mulaye

**For/THE CLERK OF THE NATIONAL**

[amulaye@parliament.gov.zm](mailto:amulaye@parliament.gov.zm)